

## When to use this form

Use this form to transfer protected rights from one Appropriate Personal Pension (APP) or Appropriate Personal Pension Stakeholder Pension (APPSHP) scheme to another APP or APPSHP scheme.

## How to complete this form

- Complete this form in black ink, using capital letters.
- If you make a mistake, strike through it, then write the correct information above, and sign and date it.
- Do not use correction fluid or tape.
- Read, then complete, sign and date the Declaration at part 4.

### 1. Scheme transferring the protected rights

Appropriate Scheme Contracted-out Number (ASCN)

3-10

Cancellation date YYYY

Enter the date shown on form CA1543 if the joint notice has already been cancelled. Otherwise you can either:

- postdate to the following 5 April, that is the end of the current tax year, or
- backdate to the previous 5 April, that is the end of the previous tax year.

11-16

### 2. Scheme receiving the protected rights

Appropriate Scheme Contracted-out Number (ASCN)

17-24

### 3. Scheme member's details

National Insurance number

25-33

Surname

34-36

If the surname has changed, tell us the previous surname

Forename or forenames

37-38

Personal Pension scheme plan number of the scheme that protected rights are being transferred to

### 4. Declaration by the trustees or managers

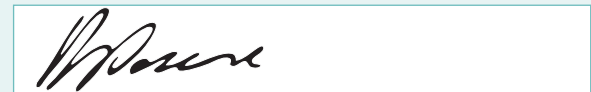
We confirm:

- the transfer of protected rights for the scheme member shown in part 3 from the APP or APPSHP scheme shown in part 1 to the APP or APPSHP scheme shown below

and

- the member has agreed in writing to the transfer of protected rights from our scheme to the scheme shown above.

**Signature** by or on behalf of the trustees or managers



Name

Date DD MM YYYY

Name of scheme

Address for correspondence


Phone number

### What to do now

Return the completed form to:

HM Revenue & Customs  
National Insurance Contributions Office  
Services to Pensions Industry  
Personal Pensions  
Benton Park View  
Newcastle upon Tyne  
NE98 1ZZ

If you need to phone us, call the Contracted-out Pensions Helpline on **08459 150 150**, Monday to Friday, 08.00 to 17.00.